

# **EMERGENCY ACTION PLAN FOR 2018 BERRY CREEK BERRY FESTIVAL**

**Location: Berry Creek Guild, 1477 Bald Rock Road, Berry Creek CA 95916**

## **EMERGENCIES**

- Verify if emergency is major or minor.
- **Major emergencies call 9-1-1.** Defined as emergencies that are life threatening and time critical, such as heart attacks, loss of consciousness, profuse bleeding, traffic accidents, or fire. After calling 911 call the Festival Chairman, Will Cotter, at 510.915.2578, or the Vendor Coordinator, Bonnie Leschner, at 530.588.3811
- **Note:** There will be CalFire and/or Butte County Fire personnel and fire-fighting equipment onsite during the entire event, including volunteers from the Berry Creek Fire-Rescue Volunteers, Company 61.

**Minor emergencies.** Contact the First Aid table inside the Guild. These constitute most emergencies including sprained ankles, bumps, bruises, and bee stings.

**When reporting an emergency you should answer all questions as concisely as possible:**

- State your name and title
- Give the site name and location of emergency
- Provide a brief overview of the situation.
- Give the operator your cell phone number
- Wait for the operator to hang up first
- Keep your cell phone line open.

In the event of an emergency, assign parking volunteers to keep emergency entrances **clear** and **secured** for emergency service providers. Keep entrance at 1477 Bald Rock Rd open and clear, be ready to direct first responders to proper location.

If possible secure names and contact info of those involved and any witnesses.

## **First Aid Table**

There will be a first aid table inside the Berry Creek Guild.

## **Public Announcements**

The Festival Chairman will be running the sound system, which provides audio coverage of the entire festival grounds. The Festival Chairman should be notified of any lost children or other time-sensitive issues so that the appropriate announcements can be made.

## **Fire Plan**

**Note: The no smoking policy will be posted and enforced at all times.**

## **Festival Grounds**

The entire festival grounds, including parking areas, will be mowed and raked before the event to minimize any active tinder. There are several type A/B/C rated fire extinguishers inside the

Berry Creek Guild, as well as several pressurized water hoses located throughout the festival grounds. In addition, there will be CalFire and/or Butte County Fire personnel and equipment onsite during the entire event.

**Bald Rock Road:** Volunteers and staff will ensure Bald Rock Road is open and clear for emergency vehicles and crews to obtain access to event site. No parking is allowed on Bald Rock Rd. or in the entrance or exit areas at any time.

### **Evacuation**

In the event evacuation of the festival grounds is required for any reason, the safest of the three officially recognized Berry Creek Assembly Points will be utilized. They include:

- 1) Berry Creek School: Rockerfeller Rd. opposite Butte County Fire Station 61, approximately 1 mile from festival grounds
- 2) Lake Madrone: Oro-Quincy Hwy. northeast of Lower Bald Rock Rd., approximately 4.5 miles from festival grounds
- 3) Loafer Creek Day Use/Picnic Area: Oro-Quincy Hwy. 1 mile north of Forbestown Rd., approximately 15 miles from festival grounds

### **Notice to Spectators**

Communications about emergencies will be handled as follows:

- Loudspeaker announcements over the public address system.
- Event personnel/volunteers will canvass the area to advise spectators.
- This Emergency Plan will be posted on the event website.
- This Emergency Plan will be provided, in advance of the event, to each staff member, volunteer, vendor and subcontractor.
- This Emergency Plan will be posted at the Festival Information Board at the event.